

MULTIVIEW PURCHASING

Multiview Purchasing (PO) is a comprehensive purchasing management system that allows your organization to control the acquisition of goods and services, yet retain the flexibility you need to adapt to changing business conditions. Multiview PO is a comprehensive product that lets you effectively manage requisitions, purchases, receipts and invoices and is seamlessly-integrated with Multiview's General Ledger, Accounts Payable, Inventory, and Fixed Assets products. Sophisticated features such as configurable workflow and approvals, and electronic document imaging increase the effectiveness of your purchasing function.

Multiview PO has given us significant labor cost savings in the first year of operation. The cradle-to-grave tracking—from quotation to payment—is an incredible convenience. I can't find enough glowing words to describe how pleased we are with PO!

*Judy Barrick
Lockheed
Federal
Credit Union*

GET THE BEST PRICES, TERMS AND DELIVERY

Multiview PO gives you the information you need to negotiate with your suppliers from a position of strength.

- **Save money.** Multiview PO makes it easy for you to maintain a single source of information about supplier catalogs, products and prices. Buyers are armed with the latest data, allowing them to negotiate the best prices and terms.
- **Reduce time and effort.** Supplier catalogs and product information can be cross-referenced to your standard product table.
- **Know whom to count on.** Vendor performance can be accurately tracked and quickly assessed.
- **Take advantage of volume purchasing.** Multiview PO can automatically combine identical items from different requisitions to give you greater purchasing leverage.
- **Meet the demands of a global economy.** Process your purchases in an unlimited number of foreign currencies.
- **Shorten delivery times.** Multiple "Ship To" addresses get goods going where you need them.
- **Reduce costs.** Blanket purchase orders reduce the administrative burden and shorten procurement timelines.

WORK THE WAY YOU WANT

Organizations that want well-controlled but flexible purchasing appreciate the adaptability of Multiview PO.

- **Enhance control.** Multiview PO lets you define different approval methods based on dollar value, type of purchase, buyer, and/or responsibility center.
- **Speed up processing.** Multiview PO allows you to manage both inventory and non-inventory purchases. A single software solution addresses both business needs.
- **Adapt quickly.** Approvals can be set to reflect real business conditions: stepped, parallel or in combination. When conditions change, you perform one simple task, and Multiview changes.
- **Promote your brand.** Print custom designed requisitions and purchase order—including your own logos or artwork—from any laser printer, and eliminate your stocks of preprinted forms.
- **Focus on the real issues.** You can set tolerance levels on receipts and invoices to highlight exceptions that need your attention.



Multiview Purchasing allows you to control the acquisition of goods and services, while retaining the flexibility to adapt to changing business conditions.

STREAMLINE YOUR ACCOUNTING AND REDUCE PAPERWORK

Multiview PO lets you save time and effort on accounting functions, so you can focus on procurement.

- Multiview PO uses a sophisticated three-way matching process between purchase orders, receipts and invoices that reduces errors and speeds up processing.
- Seamless integration with Multiview GL and Multiview AP, means information is shared and immediately available without re-keying or separate paperwork.
- Full intercompany accounting ensures balanced entries between companies and eliminates reconciliation headaches.
- Multi-currency capabilities allow you to manage procurement in an unlimited number of currencies.
- Create commitments against your budgets directly when a PO is created and/or approved.

COMPLY WITH REGULATORS AND AUDITORS

Multiview PO is rich in functionality to help you maintain an effective, well-documented system of internal control, and thus address the concerns of regulators and auditors. A sample of control points includes:

- Security by function ensures that only those users who are specifically authorized to perform an important function can do so (e.g. place an order).
- The ability to drill through your data right to an image of any supporting document that created a specific transaction, results in complete, top-to-bottom transparency of every business event!
- Sophisticated, real-time entry validation ensures that all data conforms to your policies and standards.
- Multiview's fully-integrated Workflow product provides a visual medium for the set up and management of all your complex authorization and review processes.

GET THE BIG PICTURE—OR THE LITTLE ONE

With on-line inquiry and a host of reporting options, Multiview PO lets you manage requisitions, purchase orders, deliveries, and invoices as never before.

- On-line access to up-to-date information about delivery schedules and quantities outstanding means you always know your overall position.
- Drill down from any report to see the details.
- Automatic accruals on receipt of goods provides you with an accurate picture of your payables.

ENJOY SEAMLESSLY-INTEGRATED, ADAPTIVE SOFTWARE

As part of the Multiview Financial Software suite, Purchasing gives you a single point of entry that guarantees consistent information, and eliminates reconciliation problems. The Multiview suite provides you with an adaptable, integrated and comprehensive financial data warehouse. Our product is ready to be data mined by your end users, yet requires no IT involvement.

The genius of Multiview is in the simplicity; the power is in the adaptability. Our exceptional design can support your organization's growth, without the usual growing pains. Multiview's products reflect the best practices of over two decades of evolution, and the feedback of thousands of Multiview users.

TOP-NOTCH SERVICE AND SUPPORT

As a Multiview customer, your call goes directly to your dedicated Customer Support representative, who understands your business and needs. This personal service, combined with the fact that our Customer Support accountants have 50+ years of accounting and Multiview experience, results in 98% "first call" resolution.

IMPLEMENTATION GUARANTEE

Our 60-day guarantee means you can be up and running in a heartbeat!