



Web TimeSheet

Project and Billing Edition

- Configurable Timesheet for easy project time tracking
- Multiple permission levels & timesheet approval paths
- Setup multilevel projects
- Compare actual vs. estimated hours/costs
- Graphical progress bar displayed on timesheet for project overview
- Custom email reminders when timesheet is due/overdue
- Approvers receive emails as timesheets are submitted
- Standard reports provide real-time data on project hours & expenses
- Drill down into reports to get as granular as you need
- Scheduled reports email you up-to-the-minute info exactly when you need it
- Integrate with Web TimeSheet Time & Attendance Edition in a single installation
- Integrate with Multiview Financial software
- Expense tracking (add-on module)

Time and Attendance Edition

- Configurable Timesheet for easy employee time tracking
- Option to punch in start/stop times
- Assign activities for employees to track time against
- Book/Approve time off from calendar
- View team members' availability through shared calendar option
- Create user time off policies to reflect company policies
- Custom email reminders when timesheet is due/overdue
- Promotes Compliance
- Approvers receive emails as timesheets are submitted
- Standard reports provide real-time data on regular time, overtime, time off & identify trends
- Scheduled reports email you up-to-the-minute info exactly when you need it
- Integrate with Web TimeSheet Project & Billing Edition in a single installation
- Integrates with payroll/HR software
- Expense tracking (add-on module)